



Support Technician

Job Summary / Advertisement:

The Mid-Atlantic's fastest growing water technologies company is seeking efficient, safety-minded individuals for their delivery/ warehouse department. Successful candidates will perform various warehouse and off-site work related to the packaging, handling, and transferring of water treatment products. Additionally, candidates must be capable of working with minimal oversight, but willing to follow directions closely. Candidates will work as a member of a team to ensure the timely delivery of products and equipment to predetermined customers on specific routes, reviewing orders prior to delivery, loading and unloading trucks and providing exceptional customer service to our client base. Company provided training to the right person who can demonstrate motivation and a willingness to learn. Our expanding company offers a great working environment, health benefits, 401 (k) plan with 3% match and 2 weeks' vacation after one year of employment. Hourly rate negotiable with experience. If you're interested in taking on a new challenge at a growing company, we encourage you to apply today.

Essential Job Duties & Accountabilities:

- Responsible for accurate documentation.
- Establishes and maintains labeling and locator system to facilitate inventory management and locating of materials stored at the warehouse facility.
- Compiles data for and prepares regularly scheduled or special reports, analyses and statements.
- Delivers items to requisitioning departments and obtains authorized signatures for accepted items. Delivers material and supporting documentation to customer.
- Stocks vendor deliveries in warehouse or supply room.
- Performs preventive maintenance as needed.
- Conducts inspections of vehicle before departing to deliver goods.
- Load/unload products onto trucks in accordance with company standards.
- Package, handle, and transfer water treatment products in accordance with company and D.O.T. standards.
- Deliver orders to customers on assigned routes.
- Maintain communication with team members and supervisor.
- Unload goods as per company/client specifications.
- Perform set-up and clean-up tasks at jobsite.
- Obtain delivery confirmations from customers as needed.

- Operate heavy machinery such as forklifts and company vehicles.
- Operate powered equipment and hand tools as needed.
- Refuels vehicle; ensures proper operation of vehicle including documentation.
- Removes snow using snow removal power equipment or shovel and other building maintenance as required.
- Performs other related duties as assigned.

Common expectations:

- Maintains established policies and procedures, objectives, quality assessment, and safety standards.
- Participates in educational programs and in-service meetings.
- Provides outstanding service to all customers; fosters teamwork; and practices fiscal responsibility through improvement and innovation.

Qualifications:

Minimum Education	High School or G.E.D or technical school
Requirements:	<p>Must Possesses valid PA driver’s license and good driving record</p> <p>Must have or obtain a CDL and Hazmat endorsement within 6 mo. of hire</p> <p>Must pass DOT exam</p> <p>Must pass pre-employment physical, drug test, and background check</p>
Minimum Experience	Prior experience preferred, but not necessary
Physical Demands	<p>Heavy physical effort (lift/carry up to 100lbs.)</p> <p>Employee must be able to handle up to 750lb drums, for moving or tilting.</p> <p>Physical environment requires the employee to work both inside and outside in heat/cold, wet/humid, and dry/arid conditions.</p> <p>Frequent prolonged standing/walking.</p> <p>Pushes/pulls or moves/lifts heavy equipment/supplies.</p> <p>Occasional reaching, stooping, bending, kneeling, crouching.</p> <p>May be exposed to hazardous substances.</p> <p>Wear proper PPE including a chemical resistant suit, gloves, face shield, hearing protection and full-face respirator.</p> <p>Long driving in vehicle.</p>